Online Credential Renewal Instructions

- Go to the commission website: www.ctc.ca.gov. Make sure you set your pop-up blocker to accept pop-ups from the CTC website or you will be unable to complete the entire renewal process.

- In the light blue box under the tab "CA EDUCATORS" select "Renew your Credential"

- Scroll down to the yellow box "Educator Page"

- Input the required information to access your educator page. If you need to update your personal information, please do so at this time. Make sure you save at every step of the way.

- Select the credential you wish to renew, and continue as indicated.

- Upon completion, a Payment Confirmation page will appear.

- Print Payment Confirmation page for your records.

- Close out of the website by clicking the "X" on the top right corner of the screen. This will erase your personal information.

If you have questions please call Cynthia Mauch at 805-782-7221. Thanks!