

COVID-19

Prevention and Response

Health and Safety Protocols



School Site-Specific Protection Plans (SSSPP)
March 16, 2021

COVID-19 Prevention and Response Health and Safety Protocols

Overview

On March 16, 2020 site-based classroom instruction was suspended by order of the San Luis Obispo County Public Health Officer in all Public and Private Schools in San Luis Obispo County, to help mitigate the spread of COVID-19 in the local community. All schools were forced to develop remote instruction for students, including San Luis Obispo County Office of Education Special Education and Alternative Education Programs.

Under the guidance of the San Luis Obispo County Public Health Officer, San Luis Obispo County School Guidelines (30 Point Plan) and School Site Specific Protection Plans, under Cal OSHA COVID Prevention Plan (CCP -Site Administration Inspections) have been developed for all SLOCOE Student Programs, Campuses, District Classrooms, and Community-Based College and Career Readiness Programs, and the Administrative Offices. These Administration Inspections meet all requirements of and serve as a required Cal/OSHA COVID Prevention Plan (CPP), and with the COVID-19 School Guidance Checklist serve as the San Luis Obispo County Office of Education's (SLOCOE) COVID-19 Safety Plan (CSP) for In-person Instruction.

A copy of this entire document will be posted on the SLOCOE Homepage as required and will also be included in the updated SLOCOE Injury Illness & Prevention Program as Appendix J.

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San Luis Obispo County School Guidelines

A Public Health Guided Return to Site-Based Classroom Instruction

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The purpose of this document is to provide guidelines to San Luis Obispo County educational institutions — including public, private, independent and parochial TK-12 schools—to facilitate and return to site-based classroom instruction for the Fall 2020-2021 school year. The evolving nature of the COVID-19 pandemic requires the need to rethink common protocols and practices in the classroom setting with the understanding that these guidelines could change as the situation evolves.

- 1.** All activities are consistent with and will adjust to changing applicable state and local Public Health orders.
- 2.** Health and safety practices and protocols are in place, including hand washing, appropriate face coverings, access to essential protective equipment, and up to date student and staff attendance tracking.
- 3.** Training is provided to all staff, students and families reinforcing the importance of health and safety practices and protocols.
- 4.** A primary and secondary point of contact are established, identified and trained at each school site to direct questions or concerns around practices, protocols, or potential exposure. These points of contact will serve as liaisons to Public Health, and contact information is identified in the School Site-Specific Protection Plan.
- 5.** Plans are implemented for intensified cleaning and disinfecting, including training for all staff and access to cleaning supplies and essential protective equipment, and regular disinfecting of frequently touched surfaces.
- 6.** Health screening for students and staff are conducted as advised and updated by Public Health. On July 23, 2020 the Centers for Disease Control and Prevention
 - a.** provided updated guidance on screening K-12 students emphasizing that parents and caregivers must monitor their children for signs of infectious illness every day at home, and universal symptom screening for K-12 students is not required. Staff should conduct daily health screening self-assessment, which may be completed through an online survey.

- 7.** Staff and students who are sick are expected to stay home, and an isolation area is identified for students who begin to exhibit symptoms during the school day, until they can be picked up.
- 8.** Schools and districts will cooperate with Public Health to support testing strategies to mitigate transmission of COVID-19, including testing of staff who have regular daily contact with students before site-based classroom instruction is resumed, and then no less than once every month. This may include testing of students with appropriate parental permissions obtained in advance.
- 9.** Protocols, actions and template communications are in place for the following COVID-19 related scenarios
 - a.** A student or staff member either exhibits COVID-19 symptoms or has a temperature of 98.7 or above.
 - b.** A family member or someone in close contact with a student or staff member tests positive for COVID-19.
 - c.** A student or staff member tests positive for COVID-19.
 - d.** A student or staff member tests negative for COVID-19 after symptoms or confirmed close contact.
- 10.** Where practicable, physical distancing of six feet is maintained between adults and between adults and students; four feet distance is permissible between students within a classroom or instructional area where requirements herein are in practice.
- 11.** For elementary schools, stable classroom cohorts (up to standard class size at each respective grade level) are maintained throughout each school day, and through each quarter or semester, with an assigned primary cohort teacher, and systems are in place to prevent the mixing of classroom cohorts.
- 12.** For middle and high schools, larger cohorts made up of students from more than one classroom may be arranged as long as accurate attendance data for students and adults is maintained on a daily basis while avoiding school wide mixing of students and staff.
- 13.** Where practicable, desks are arranged facing forward to minimize face to face proximity between students.
- 14.** School staff are permitted to visit and instruct more than one classroom cohort, following physical distancing and face covering protocols, and must document/record visits to classrooms that are not identified as their primary classroom cohort.
- 15.** Routes for entry and exit to the campus will be designated for each classroom cohort, using as many entrances/exits as feasible.

- 16.** Schedules for arrivals, recess and lunch will be strategically coordinated to prevent mixing of classroom cohorts.
- 17.** Congregate movement through hallways will be minimized as much as practicable.
- 18.** Large gatherings (i.e., school assemblies) are currently prohibited.
- 19.** The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their cohort. Schools should assess indoor air quality and implement strategies that increase the amount of outdoor air brought into buildings, optimize current HVAC systems and supplement with portable air cleaners when practicable. Keep windows and other sources of natural ventilation open to the greatest extent possible.
- 20.** Use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces, and shared equipment will be cleaned between uses.
- 21.** Use of non-classroom space for instruction such as gymnasiums and multi-use rooms should be considered to support physical distancing with cleaning between uses.
- 22.** Meals will be served outside as much as possible or in classrooms instead of cafeterias or dining rooms with individually plated or bagged meals as much as practicable.
- 23.** Routines and schedules will be developed to enable students and staff to regularly wash their hands at staggered intervals.
- 24.** All staff as well as all students are required to wear face coverings while in the classroom and on campus, unless there is a medical or behavioral contraindication or exemption. Students from grades TK - 2 should be supported and taught how to wear them properly, and specific outdoor and appropriately distanced activities may be scheduled for students at all grade levels to remove face coverings for brief periods of time.
- 25.** Training will be provided for staff and students on proper use of face coverings which will include instruction to minimize touching of face coverings.
- 26.** Sharing of supplies, manipulatives, toys, sports equipment, and other learning and recreational materials will be limited and each student will have separate individually labeled boxes or cubbies.
- 27.** Sharing of electronic devices, clothing, books and other games or learning aids will be avoided as much as practicable.
- 28.** Use of privacy boards or clear screens will be considered as much as practicable.

29. Non-essential visitors, including parent volunteers will be limited and essential workers will be required to adhere to all health and safety guidelines.

30. A **SLOCOE CalOSHA COVID 19 Prevention Program (CPP)** outlining the above measures is completed, posted on the district website and shared with all staff and families and will be updated as state and local Public Health guidance dictates.

**8.12.2020 Note: Based on updated guidance from the California Department of Public Health (CDPH), Governor Newsom, and San Luis Obispo County Public Health, site-based classroom instruction cannot resume until a waiver is granted by Public Health, which, if granted would apply to grades TK-6 only, or San Luis Obispo County has been off of the state monitoring list for 14 days. During this time, teachers / staff may meet small cohorts of students (15 or fewer) onsite to onboard students to virtual learning and provide safety instruction to prepare for return to school (e.g., meet their teacher, obtain learning materials, receive hygiene instruction), and/or to participate in academic and emotional assessments.*

Students and staff must adhere to face covering, and physical distancing requirements described in these guidelines. While San Luis Obispo remains on the CDPH county watch list, 6th grade students in schools who are granted waivers will be considered elementary school students during the waiver period.

12.8.2020 Note: If applicable and helpful, schools may update SSSPP's to reflect changes in guidelines #8, #19 and #24 and additional detail on implementation. Previously approved SSSPP's do not need to be re-submitted after making these revisions.

This SSSPP serves as the Cal/OSHA required COVID Prevention Program (CPP) for this school site. SSSPPs will be updated as state and local guidelines change, as directed by San Luis Obispo County Public Health.

COVID-19 School Site-Specific Protection Plan Guidance

Guidance for Developing Your School's COVID-19 School Site-Specific Protection Plan (SSSPP)

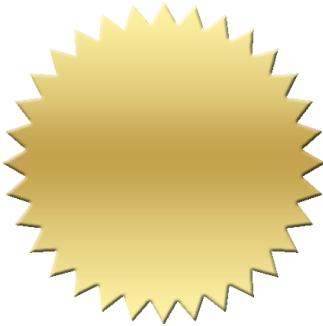
1. Establish a multi-disciplinary team to develop and support this School Site-Specific Protection Plan who will meet regularly to monitor Public Health Information and adjust the plan based on input from all stakeholders as needed.
2. Perform school site walkthrough with the site team on your campus, classrooms, multi-use rooms, and office spaces and use the protocols, guidance and best practices detailed in the [**COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year**](#), as a guide for conducting your assessment.
3. Develop and finalize your SSSPP and train staff before site-based classroom instruction begins.
4. Utilizing the [**SLOCOE CalOSHA COVID 19 Prevention Program \(CPP\)**](#) and the [**COVID 19 School Guidance Checklist**](#) based on your individual school site/school or district office, to mitigate the transmission of COVID-19, under the guidance of the Public Health Officer.
5. Distribute SSSPP to staff and families and post on SLOCOE school website. You may also post a copy at your school or office at a visible location or post a Certificate of Completion (included below) with information on how to review the plan in its entirety online.
6. SLOCOE is monitoring updated guidance from the Center for Disease Control, the California Department of Public Health, the California Department of Education, and San Luis Obispo County Public Health to support and promote emerging best practices to share with the school community in San Luis Obispo. These best practices are based on alignment with local, state and federal guidelines in coordination with the county's Public Health Officer.
7. Post signs at each of the primary staff and student entrances to inform all students, staff and visitors that they should:
 - If you have COVID-19 symptoms, do not enter the facility;
 - Maintain a minimum six-foot distance from one another;
 - Sneeze and cough into a cloth or tissue or, if not available, into one's elbow;
 - Wear face coverings



SAN LUIS OBISPO COUNTY
OFFICE OF EDUCATION
LEADERSHIP ■ COMMUNITY ■ SERVICE
JAMES J. BRESCHIA, ED. D., SUPERINTENDENT

School Site-Specific Protection Plan

Certificate of Completion



(enter School Site Name here)

has completed the School Site-Specific Protection Plan with current information related to COVID-19 Protocols and Procedures. The full SSSPP is available for viewing or download [here](#):

(enter School Site or District website here)