

Whom To Contact for What

A quick guide to services for employees

San Luis Obispo County Office of Education

3350 Education Drive,
San Luis Obispo, CA 93405
(805) 543-7732 • fax (805) 541-1105

www.slocoe.org

For direct calls, dial 782-7+ the extension. E-Mail address for all employees is first initial plus full last name@slocoe.org



**SAN LUIS OBISPO COUNTY
OFFICE OF EDUCATION**
LEADERSHIP • COMMUNITY • SERVICE
JAMES J. BRESCHIA, ED. D., SUPERINTENDENT

Administration

Karla Knuckles x203

Facilities, Maintenance, Transportation & Safety

Hugo Bastidos, Director
Safety Concerns x257

Nelson Payton, Manager x253

Jennie Curto x251
Chris Rojas x250

Maintenance/Custodial Requests
Located under Employee
Resources/Maintenance Work Orders

*Vehicle Requests for Travel
*Room Setup Requests
Located under Employee Resources/
Forms, Manuals & Policies

*Facility Use
slocoe.org/divisions/operational-services/

*Conference Rooms
slocoe.org/calendars-and-room-reservations/

Fiscal Services

Melissa Abbey, Director x212

Katy Bates. x315
Grizzly support, TUPE, Spec. Project Grants, Admin., MOT, MediCal/MAA, Infant prog.

Betty Coyne x213
Cal Cards, Copy charges, Invoicing, Petty cash, Reimbursements, District deposits, Stop payments

Andria Gibson x229
Accounts Receivables, Mechanics Bank, stale-dated warrants, SLOCOE Deposits, E-Payables, District attendance

Adrienne Goodman x297
SIPE Fiscal Support

Vineta Madrigal x214
Accounts Payable, payment requests

Pik Stednitz x299
ECE, ESS, Arts, Homeless/Foster Youth

Suzanne Ziegler x238
Alt. Ed., Sp Ed., Food Service, Title I

Michelle Mayabb, Fiscal Manager x266
Migrant Ed., Small District Support, Fiscal oversight

Rebecca Lorenzi x220
Cayucos ESD support, CTE Grants, Fiscal Oversight

Jacki Seibert x218
Buyer, Cal-Card Mgmt, Pleasant Valley ESD support

Maria Ruelas X271
Migrant Ed, Apport, Shandon support

Sonia Stuart x216
San Miguel JUSD support, Sp. Ed. Regional programs, Fiscal oversight

QSS & Payroll Questions

Kim Burke, Payroll Manager x294

Sherry Lopez-DeWolf x247
Grizzly, Pleasant Valley & SIPE Payroll, STRS Support

Kim Harrington x217
SLOCOE Payroll A-L, PERS Support

Meghan Knable x278
SLOCOE Payroll M-Z, STRS Support

Nancy Gravender x242
District Payroll, PERS Support

Debra Leopard x219
District Support for QCC

Kim Boyd x223
District Support for QCC

Informational Technology Svcs

Computer, Telephone, Network Support

AJ Alsup, Director x240
Ron Linscott x226
Martin Williams x243

Human Resources

Thomas Alvarez, Chief HR Officer x230

Debby Davis 0 / x236
Reception

Lindsey Eckersley x264
Classified Recruitment
Sub Recruitments
Address/Name Changes
Absence Tracking
Unemployment Claims
Employee Evaluations

Heidi Hopkins x232
Credentials
Salary Schedules
Contracts
Certificated Professional Growth
Fingerprinting

Linda Meyash 0 / x236
Reception

Jenni Pong x248
Health Insurance
Absence Tracking
Employee ID Badges
Job Descriptions
Pay Calendars
Teacher Credentialing

Angela Simmons x233
Substitute/Absence Management
SLOCOE/District Calendar
Classified Professional Growth
Employment Verification

Karen Woodruff x235
Workers' Compensation
Resignations & Retirement
Certificated and Grizzly Recruitment
Student Teachers and Internships
Leaves of Absence/SDI